

Mandarin Restaurant, headquartered in Brampton, Ontario, is a legendary franchise chain proudly serving for over 40 years. We celebrate life's special moments and everyday wins with everyone. We do this with high quality food, a warm atmosphere and friendly service for our customers. The chain is comprised of 29 licensed restaurants across Ontario. Each restaurant creates award-winning Canadian and Chinese favorites with every Dine-In, Take-Out and Delivery experience.

The headquarters is currently looking to hire **Internal Auditor**. We are seeking a passionate and results-driven individual to join our team. The incumbent will report directly to Financial Controller.

RESPONSIBILITIES

- Audit bills, Journals, payroll, taxes, sales record & bank information
- Audit and verify suppliers' invoices
- Prepare monthly income statement, analysis sales reports & quarterly cost summary
- Prepare data and collect documents for external audit
- Travel to Mandarin locations is required

QUALIFICATIONS

- University degree or College diploma in Accounting or Finance
- Excellent analytical and organizational skills, with the ability to prioritize and handle multiple tasks and deadlines
- Excellent written and verbal communication skills
- Demonstrate attention to detail and accuracy
- Bilingual is an asset (English and Chinese)

Mandarin Restaurant is an equal opportunity employer offering a competitive salary and benefits package. We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We sincerely thank all candidates who have applied, however, only those selected for an interview will be contacted.